RMS Energy Co., LLC is a nationwide provider of turn-key services to the power industry. From routine maintenance, inspection, and repairs, to equipment design, engineering, and installation, RMS Energy offers a variety of solutions to fit the energy related needs of our customers. To help facilitate our expanding business, RMS Energy is currently seeking a **Project Manager** to join our dynamic and fast-growing team. The **Project Manager** will be responsible for the direction, coordination, execution, and closeout of projects to ensure that all project criteria are met while staying on-time and on-budget. This position will support the Divisional Manager with maintaining utilization and profitability of the Bus Services Division. Interested candidates located within the Cincinnati, OH metropolitan area are preferred, however, this position is eligible to work remotely. More information regarding RMS Energy, please visit our website @ www.rmsenergy.com.

### Responsibilities:

- Plan and manage projects from start to finish to ensure scope is fully executed and the project finishes on time and on budget. Typical project sizes range from $250K to $5MM.
- Assess project specific resource needs, communicate technical job requirements, and coordinate manpower assignments with the Divisional Manager and Regional Supervisors.
- Generate resource assignments, manage subcontractors, and develop detailed project schedules and budgets.
- Manage key customer, supplier, and subcontractor relationships with support of divisional manager.
- Manage project billing and provide monthly reports on project status, financial performance, and scheduled milestones.
- Create and maintain detailed project budgets, track project spending, and forecast project performance.
- Manage risk through identifying, analyzing, and reducing potential project risks by enacting mitigation measures
- Perform site walks for project estimating and planning, support Inside Sales team with cost estimates, proposals, and project bids.
- Review, negotiate, and manage vendor and customer contracts
- Develop and maintain policies, practices, and standards of the company PMO as well as other procedures required externally
- Perform audits for site safety, job preparation checklists, and conformance to customer requirements
- Direct support of Project Coordinators in completion of project documents, material orders, travel logistics, and other planning activities

### Qualifications:

- Bachelor’s degree from an accredited institution in engineering, technical, or business field
- 5 years project management experience on primary power distribution systems or related construction
- Thorough understanding of financial principles as they relate to project management role
- Understanding of PMI best practices and body of knowledge, CAPM or PMP encouraged
- Experience in leading project teams from a variety of backgrounds and across divisions
- Able to negotiate vendor and customer contracts independently and develop project documents

### Skills:

- Demonstrates excellent verbal and written communication skills
- Employs professional and effective communication in dealing with internal and external stakeholders
- Manages time efficiently with the ability to work and prioritize multiple projects with competing deadlines
- Self-driven and exhibits the ability to work with minimal supervision
- Proficient in Microsoft Word, Excel, and other basic computer skills

### Other Requirements:

- Primary work location is Erlanger, KY
- Up to 30% travel required
- Physically able to walk large project sites, stand for long periods, and work outside in order to gather information
- Ability to effectively work remotely

### Benefits:

- Flexible work environment
- Paid vacation/holidays
- Group medical/dental benefits
- Matching IRA contribution
- Great potential for career growth and support of professional development